

# Chief Radio Electronics Technician

## INFORMATION ASSURANCE TECHNICIAN (IAT)

### JOB OPPORTUNITY ANNOUNCEMENT

Announcement #:	26-211-01EXOC		
Title, Series, Grade (Code)	Chief Radio Electronics Technician (IAT) WM-9995-10 (211)		
Base Salary:	<p>\$84,151 Per annum. <b>A recruitment incentive is authorized for eligible selectees and requires a service agreement. Please visit:</b></p> <p><a href="https://sealiftcommand.com/recruitment-bonus">https://sealiftcommand.com/recruitment-bonus</a> for details. Incentive is paid as a lump sum at the beginning of employment with the Command. Mixed Work Schedule, VEOA candidates and Annuitants selected for employment as Able Seaman are not eligible for recruitment incentives.</p>		
Type of Appointment:	Excepted Service Career-Conditional		
Opening Date:	October 1, 2025	Closing Date	Open Continuously with Periodic Cut-Offs
Location:	Military Sealift Command (MSC) Vessels Worldwide		
Who May Apply:	<p>All United States citizens and current Military Sealift Command Civil Service Mariner (CIVMAR) eligible to apply under the Veterans Employment Opportunities Act (VEOA). Active Duty Service Members (ADSMs) must submit a certification (i.e., statement of service) at the time of application which certifies that the service member is expected to be discharged or released from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Relocation expenses are not authorized for this position.</p>		
Duties:	<p>The Chief Radio Electronics Technician (CRET) Information Assurance Technician (IAT) is a Civil Service Mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-manned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments.</p> <p>The Chief Radio Electronics Technician (CRET) Information Assurance Technician (IAT) is a direct report to the Ship's Communication Officer (SCO).</p>		

The CRET IAT serves as the ship's System Administrator of assigned systems maintained/administered by the Department of Defense (DoD)/Department of the Navy (DON)/Military Sealift Command (MSC). The incumbent is responsible for providing expert technical advice and guidance on critical digital communications issues to ensure the integration of Command, Control, Communications and Computers (C4) programs and services and to solve integration and interoperability issues.

Assignments: T-AKE, T-AOE, T-EPF, T-AO (205)

#### **SPECIFICATIONS**

- Provide expert technical advice and guidance on critical digital communications issues to ensure the integrity and integration of functional Command, Control, Communications and Computers (C4) to support the mission of the command.
- Manage the installation and maintenance of network infrastructure, device operating system software, solve integration and operational system issues, and monitor network capacity and performance.
- Reference and utilize the DOD, DON, Cyber Command, U.S. Fleet Forces Doctrine, Manuals and Operational instructions that govern the policy, procedures and operational requirement of the afloat networks. Ensure retention of all manuals and instructions in the department's watch-to-watch inventory or as part of the command's Cyber Security library.
- Transfer information utilizing secure and non-secure shipboard Networks as required in operations performed within a strike group or independent deployment.
- Comply with COMSEC policy and procedures for the handling and safeguarding of material.
- When required, serve as COMSEC LE Alternate Manager.
- Maintain the MSC Afloat Computing Environment (CE) and perform vulnerability scans on information systems utilizing tools mandated by DOD and MSC, perform system backups, computer virus scans, and implement security measures when tasked by DOD and MSC. Duties also include the inventory of assets and

	<p>set up and deletion of e-mail accounts for new reporting/departing personnel.</p> <ul style="list-style-type: none"> <li>• Maintain the ship's baseline system security according to organizational policies. Assist in the diagnoses of system failures, isolate sources of problems stemming from equipment, system software, and applications on systems. Provides input in drafting information systems security documentation (e.g., disaster recovery plans).</li> <li>• Applies Information Assurance Vulnerability Management (IAVM) patches and other patches as mandated by MSC and report IAVM compliance or discrepancy issues to assigned Afloat Support Services. Duties also include briefing the Master and SCO on critical issues and prevention techniques to preserve the CE connectivity, evaluating the potential Cybersecurity risk and taking appropriate preventive, corrective and recovery actions. Report on the IAVM compliance or discrepancies to System Administrator.</li> <li>• Required to ensure site authorizations remain current.</li> <li>• Diagnose system failures to isolate source of problems between equipment, system software, and application programs. Assist the SCO in the investigation/reporting of any CE and/or personnel cybersecurity violations that require Higher Authority involvement and resolution.</li> <li>• Assist or initiate the execution of disaster recovery and continuity of operation drills and the revision of associated Command instructions and procedures.</li> <li>• Maintain asset management/inventory of information technology (IT) resources, incident tracking and solution database.</li> <li>• Manage files and records on all computer equipment assigned to the ship's Allocated Equipment Listing (AEL) account, to include location, and shipboard personnel assigned responsibility. Maintain files and records of computer equipment allocated to the ship by location and shipboard personnel assigned responsibility.</li> </ul>
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- Create Standard Operating Procedures (SOPs) on other devices used to interface with shipboard systems/networks and report status, discrepancies and outages to the SCO, Afloat Support Services and Navy Enterprise Service Desk (NESD).
- Provides technical assistance to personnel involved in system programming and hardware selection. Perform customer assistance and/or training in response to the mission's requirements. Interact with technical support personnel briefing Ship's Communications Officer IAM and/or Commanding Officer at appropriate times.
- Interacts with technical support personnel and peers to resolve hardware and software problems. Initiate and track all trouble calls to NESD and periodically review Trouble Call log with Service Desk for accuracy. Track all trouble calls to the shore based service desk. In addition, make necessary corrections to the trouble call log during Service Desk review sessions.
- May be called upon to assist the SCO in training newly reporting personnel, or personnel, inclusive of mandated cybersecurity training that has expired, or any other incomplete required training. Perform training of personnel assigned to assist in the maintenance of the organization's CE.
- Perform work that requires knowledge of the Electrical Safety Program and safety requirements and observe all safety rules taking appropriate precautions to ensure personal safety and safety of co-workers.
- Ensure continuing application and compliance with EEO laws, regulations and policies. Everything in this Position Description is an essential function of this position.
- Execute shipboard emergency drills, performing all duties as assigned.
- Demonstrated ability to assume duties and responsibilities as COMSEC LE Alternate Manager in the event of shipboard emergency.
- Knowledgeable of the Electrical Safety Program and safety requirements.

	<ul style="list-style-type: none"> <li>• Knowledgeable of EEO laws, regulations and policies.</li> <li>• Perform other duties outside of the positions assigned as required by the SCO or the ships Commanding Officer.</li> <li>• Everything in this Position Description is considered an essential function of this position.</li> <li>• Performs other duties as assigned.</li> </ul>
Minimum Eligibility Requirements:	<p>Must be a United States citizen of at least 18 years of age and possess and maintain a valid:</p> <ol style="list-style-type: none"> <li>1. U.S. Regular Passport (also referred to as a tourist or blue passport) with minimum of seven (7) months of expiration date.</li> <li>2. United States Coast Guard (USCG) Merchant Mariner's Credential (MMC), with a minimum of ten (10) months remaining of expiration.</li> <li>3. Must have three (3) years cumulative experience sailing on MSC Vessels as a permanent First Radio Electronics Technician (RET1) or temporary Chief Radio Electronics Technician (CRET). Must have experience aboard an AKE, AOE or EPF (Expeditionary Fast Transport) assigned as the LAN Admin or LAN Admin assistant.</li> </ol> <p><b>OR</b></p> <ol style="list-style-type: none"> <li>5. U.S. Navy or other Military Branch (E5 or above) trained and experienced as an ISM, Computer Network/System Supervisor or equivalent. Civilian equivalent working in a Computer Environment, as a Systems or Networking supervisor.</li> </ol> <p><b>AND</b></p> <ol style="list-style-type: none"> <li>6. Meet certification standards for DCWF Work Code: System Administrator - 451.</li> </ol> <p><b>Note: Certification for DCWF Role: 451-Intermediate is not required with Merit Promotion package or External application. However, Promotion and/or employment are contingent upon receipt of proof of certification for DCWF Role: 451.</b></p>

	<p><b>When submitting an application for employment, you must provide a letter from your Facility Security Officer and or Government Security Official to document Top Secret eligibility. You must have Top Secret eligibility within the last 24 months when hired for this position.</b></p>
Evaluation Criteria:	<p>Applicants who meet the minimum eligibility requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training, and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applications are being considered.</p> <ol style="list-style-type: none"> <li>1. Thorough and detailed knowledge of the ships onboard Computer Network functions, capabilities/limitations and security protocols as it relates to the duties and responsibilities of the LAN Administrator Supervisor.</li> <li>2. Detailed knowledge of DOD, DON, Fleet Forces and Command manuals/instructions that govern policy and procedures in the operations of the Afloat Network.</li> <li>3. Detailed knowledge and abilities in analyzing, performing and training LAN Admin personnel in reviewing Information Assurance Vulnerability Alerts (IAVA), Network patching/scanning and Risk Management requirements.</li> <li>4. Demonstrated knowledge and abilities in reviewing, revising and/or developing shipboard Network Disaster Recovery Plan and Command Instructions.</li> <li>5. Demonstrated ability in assuming the duties and responsibilities in the management of the shipboard CMS LE COMSEC account in the event of shipboard emergency.</li> <li>6. Knowledge of COMSEC Policy and Procedures, both as a Local Element (LE) User and LE Alternate Manager.</li> </ol> <p><b>Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.</b></p>
Conditions of Employment	<ol style="list-style-type: none"> <li>1. CIVMAR positions are subject to drug urinalysis testing. As the laws for marijuana usage become legal for some states, it is still illegal at the</li> </ol>

Federal level and will have the same impact on suitability and security as it did before.

2. Able to obtain and maintain security clearance eligibility and assignment to a sensitive position.
3. You will be required as a condition of employment to obtain and maintain a U.S. Special Issuance Passport (also referred to as an official or maroon passport).
4. Able to successfully pass the physical examinations (arranged by MSC) and maintain MSC medical, dental, and mental requirements. Participate in vaccine immunization; including a tuberculosis (TB) screening test is also required. TB screening is not provided at the MSC-arranged medical examination, but can usually be obtained from your personal medical provider or free at any local public health clinic. If you have previously had a positive TB skin test (i.e. a CONVERTER or REACTOR), another skin test is not required. You must instead provide the medical department written proof that you have completed treatment with medicine (i.e. INH), or that you have started treatment with medicine, or that such treatment is not warranted as determined by competent medical authority.
5. Attend and successfully complete all mandatory training courses, including personal survival, which requires the ability to float in the water for a minimum of sixty (60) seconds.
6. Be ready, willing, and able to physically perform the duties of this position worldwide at all times.
7. Be ready, willing, and able to work in a shipboard environment and wear protective equipment worldwide at all times.
8. Entry-level positions require candidates to pass an English language competency test.
9. Participate in direct deposit/electronic funds transfer as the standard method of payroll payments.
10. Capable of speaking, understanding, reading and writing the English language.

**NOTE:**

- a. The tentative offer of employment will be rescinded if the selectee fails to report to any of the scheduled appointments, fails the physical examination, fails the language competency test, fails the drug test, fails to disclose employment

	<p>information, fails to report to new employee orientation, or is unable to obtain a security clearance.</p> <p>b. On a case-by-case basis, an applicant who accepts a tentative offer of employment will be required to provide a VA Rating Decisions and/or Office of Worker's Compensation Program (OWCP) Scheduled Awards.</p>
How to Apply:	<p>All applications for employment with Military Sealift Command must be submitted through <a href="http://www.sealiftcommand.com/start-the-process">www.sealiftcommand.com/start-the-process</a>.</p> <p>To begin the process you must submit an <u>Information Request Form (IRF)</u>.</p> <p>Your IRF submission will create a secure online profile after which you will receive an email to verify your account. Once verified, you will be able to complete the application process. Applications for this position can only be submitted during the announcement open period (Eastern Standard Time). Please note the email address you create will be used by the Command to correspond with you.</p> <p>In addition to meeting the minimum conditions of employment, you will be required to <b>scan and upload .jpg or .pdf</b> files of the following documents:</p> <ol style="list-style-type: none"> <li>1. Front and back of United States Coast Guard Merchant Mariner's Credential (MMC), Transportation Worker Identification Credential (TWIC), United States Coast Guard license, and/or STCW certificate, and U.S. Passport.</li> <li>2. Relevant professional certificates as applicable for this position i.e. American Culinary Federation (ACF), Environmental Protection Agency (EPA) Universal, Global Maritime Distress and Safety System (GMDSS), Security Plus, etc.</li> <li>3. If you are a current or former federal government employee, a copy of your most recent Notice of Personnel Action (SF-50).</li> <li>4. If you served in the U.S. military service, you must provide a copy of your Certificate of Discharge (DD-214) that shows the type of discharge you received. This information is located under the "Character of Service" block of your DD-214. If you are claiming 10 points or higher veteran's preference you must provide supporting documentation such as a completed Application for Preference (SF-15) <a href="http://www.opm.gov/forms/pdf_fill/SF15.pdf">www.opm.gov/forms/pdf_fill/SF15.pdf</a>. Additional</li> </ol>



	<p>information on veteran's preference is available at <a href="http://www.fedshirevets.gov/">http://www.fedshirevets.gov/</a>. You will also be required to provide a copy of the VA Rating Decisions upon accepting the tentative offer of employment.</p> <p>5. Last five (5) years of performance evaluations (if available) and training certificates applicable to the position you are applying for.</p> <p>6. Job related honors, awards, and special accomplishments; for example, military, government or recognized professional organizations related to the maritime field and performance awards.</p> <p><b>You will be able to upload and store versions of these documents in your secure online profile. NOTE: It is the applicant's responsibility to ensure that the documents scanned and uploaded are legible. You have the ability to crop and view each document that is uploaded.</b></p> <p><b>You will not be able to submit an application unless you have uploaded the required documentation as indicated here.</b></p> <p><b>Applicants may be interviewed prior to being selected for employment.</b></p>
How To Contact Us:	<p>If you require technical support, please use the support tab located in the top right corner of the Start the Process page <a href="http://www.sealiftcommand.com/start-the-process">www.sealiftcommand.com/start-the-process</a>. This will generate an email a message for you to submit your issue. Emails will be responded to during business hours M-F 0800 - 1700 CST.</p> <p>If you have any questions regarding the position or to follow up on an application submitted, please email us at <a href="mailto:civmar@sealiftcommand.com">civmar@sealiftcommand.com</a> or call us at (757) 341-4610 or (757) 341-4611, or our toll-free recruitment hotline at 1-877-562-7672 during the hours of 0700 to 2000 EST.</p>
NOTE:	<p><b>FAILURE TO PROVIDE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.</b></p> <p>Federal job applicants who make a false statement in any part of the application could be turned down for the job, fired after beginning work, or subject to fine, imprisonment (U.S. Code, Title 18, Section 1001), or other disciplinary action.</p> <p><u>Employment of Federal Civilian Annuitants:</u> Selection of CIVMAR annuitants for MSC positions must be approved by the Director for Civilian Human Resources. Annuitants serve at the will of the appointing officer.</p>

	<p><u>Benefits Information:</u> In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or re-determined annuity for the reemployed period. Discontinued service retirement annuitants (i.e., retired under section 8336(d)(1) or 8414(b)(1)(A) of title 5, United States Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at <a href="http://www.dtic.mil/whs/directives">http://www.dtic.mil/whs/directives</a>.)</p> <p>Annuitants are not eligible for recruitment and retention incentives.</p> <p><b>YOU MAY NOT BE HIRED IF YOU FAIL TO REPORT:</b></p> <ol style="list-style-type: none"> <li>1. Previous security clearance issues (intents to deny or the revocation of security clearances).</li> <li>2. Debts.</li> <li>3. Previous felony convictions where actual time was served in jail for more than one (1) year.</li> </ol> <p>Any questions relative to this issue should be directed to the CIVMAR Support Center at 866-562-7672.</p>
<p>MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.</p>	<p>All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, ethnicity, or other personal condition unrelated to the applicant's basic ability to perform satisfactorily. Please visit <a href="https://civmar.sealiftcommand.com/eeo">https://civmar.sealiftcommand.com/eeo</a> for more information. Determinations of whether an accommodation is appropriate shall be made by the agency as soon practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should call our CIVMAR Support Center at the above number and refer to the "How to Apply" section of this announcement.</p>

