Second Officer

JOB OPPORTUNITY ANNOUNCEMENT

Announcement #	27-106-01EXOCMWS **MIXED WORK SCHEDULE** **Candidates selected for Mixed Work Schedule and Annuitants, regardless of work schedule, are not eligible for recruitment incentives. Retention incentives are authorized for reemployed annuitants.**		
Title, Series, Grade, (Code):	Second Officer, WM 9906-27, (106)		
Base Salary:	$86,504 Per Annum		
Type of Appointment:	Excepted Service Career-Conditional		
Opening Date:	October 1, 2026	Closing Date:	Open Continuously with Periodic Cut-Offs
Location:	Military Sealift Command (MSC) Vessels Worldwide		
Who May Apply:	All United States citizens and current Military Sealift Command Civil Service Mariner (CIVMAR) eligible to apply under the Veterans Employment Opportunities Act (VEOA). Active Duty Service Members (ADSMs) must submit a certification (i.e., statement of service) at the time of application which certifies that the service member is expected to be discharged or released from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Relocation expenses are not authorized for this position. **Applicants for this position apply with the understanding that they may be required to train at MSC expense, qualify for, and serve aboard T-EPF and/or T-ATS class ships, and maintain respective credentials as long as such ships remain in the MSC Fleet.**		
Duties:	The Second Officer is a Civil Service Mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-manned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments. Serves as a member of the Deck Department under the supervision of the First Officer. Assists the Master and First Officer in carrying out their responsibilities and duties and performs such duties that may be assigned,		

	including assuming command of the ship in their absence. Responsible for the dual function as Navigator and Operations Officer. As the Navigation Officer, directly accountable to the Master for the navigation responsibilities of the ship. Serves as the direct supervisor of all Watch Officers and Watch Teams both at sea and in port. Prepares a comprehensive voyage plan and briefs the Master and watch officers ensuring that the classified nature of the mission and specific information on ship's voyages, movements and position are not indiscriminately revealed. As the Operations Officer (OPSO), responsible for the scheduling of operational tasking and harbor movements, naval message operational traffic, tactical maneuvering coordination and communication underway, and Helicopter Control Officer (HCO). Member of the Master's Staff and Safety Council. The OPSO is the designated position replacing the Military Detachment Officer-in-Charge. He is the direct supervisor of the Operation Chief. The OPSO provides key information to the Master and Watch Team concerning ship schedule, maneuvering and flight operations. The OPSO also works in conjunction with the Cargo Officer and CIVMAR Supply Officer to ensure all cargo evolutions are within the capability of the ship's manning and ROC & POE. Maintains Naval Warfare publications library and associated naval guidance and instructions. Scheduling of harbor movements for Arrivals, Departures, Shifts, and Cargo fuel loading dates/times with MSFSC SEALOG AOR, Battle or Strike Group Commander and Port Operations to include Harbor Pilots and tugs is an intricate responsibility of the OPSO and a primary concern to the Master. When acting as the senior watch officer, ensures that all standard navigation day's work is performed by all watches and that operational checklists are maintained. Ensures event records on the bridge coincide with engine room records by synchronizing clocks at noon each underway day and after each time change increment. Maintains assigned berthing compartment in a neat, clean, and orderly manner. OPSO is responsible for maintaining verbal communications over Fleet Tactical radio circuit during operational underway re-fueling to all customer-receiving ships; and to ensure direct communication with the navy customers in real time Command Chat as necessary. Responsible for

	ensuring the daily AKAI-6 CALL SIGNS and customer ship JANAP CALL SIGNS are provided to the Mate on Watch as well as any other pertinent information so the watch officer can maintain situational awareness. As Second Officer (CARGO), inspects ship's holds and cargo areas to ensure that they are clean, dry and properly ventilated. Prior to loading or discharging, has operational tests made on all cargo winches prior to rigging booms; ensures that booms are rigged and topped with preventer guys; that cargo gear is rigged according to the design specifications; that cargo spaces are properly prepared to receive the type of cargo to be loaded; that fixed cargo lights on masts and in holds are tested for operation and that portable cargo lights are available and ready for use; that installed cranes are ready for use. Ensures that cargo is delivered in good condition and notes exceptions; takes necessary precautions to prevent pilferage, damage or loss during loading, transfer or discharging operations. Ensures winches, nets, slings, bridles and other cargo-handling gear are inspected for safe operation prior to use while cargo is being worked; and that cargo is distributed according to plan, well dunnaged, marked and secured in place. On ships fitted with cranes ensures safe and effective use. During vertical replenishment (VERTREP), ensures proper methodology of helicopter cargo and personnel transfer are used, that cargo is properly staged and weighed, readied for transfer, color coded and transferred to appropriate destination. Ensures all VERTREP equipment is properly maintained and utilized. Serves as Flight Deck Officer (FDO) during VERTREP operations. Ensures that cargo tanks are cleaned and that all safety precautions are observed such as the use of spark-proof equipment; Butterworthing temperature and pressure limitations; and that tanks are vented properly, and are gas free, well lighted and tested before crewmembers enter them. Trains tank cleaning personnel in safety, emergency procedures and equipment. Ensures tank cleaning equipment is properly stowed and maintained. Ensures fuel oil quality control standards are met in accordance with the Fleet Oiler Manual. May be assigned collateral duty of Gas Free Engineer.

	OPSO may also serve as the Afloat Environmental Protection Coordinator (AEPC) and the Public Relations Officer. **Collateral Duty:** After receiving certification from MSC Drug Free Workplace Program Coordinator, will be the alternate Collection Site Coordinator (CSC) for the Drug Free Workplace Program (DFWP) onboard ships without a Medical Service Officer (MSO). Will be the alternate Breath Alcohol Technician (BAT). Ensure continuing application and compliance with EEO laws, regulations and policies. Everything in this Position Description is considered to be an essential function of this position. Performs all other duties as assigned.
Minimum Eligibility Requirements:	Must be a United States citizen of at least 18 years of age and possess and maintain a valid: 1. U.S. Regular Passport (also referred to as a tourist or blue passport) with minimum of ten (10) months of expiration date. 2. Transportation Workers Identification Card (TWIC) and/or Department or Defense (DOD) common Access Card (CAC, with a minimum of ten (10) months remaining of expiration date. 3. United States Coast Guard (USCG) Medical Certificate without any Limitations/Restrictions, with a minimum of ten (10) months remaining of expiration date. 4. Must possess current and valid United States Coast Guard (USCG) Merchant Mariner's Credential (MMC), with a minimum of ten (10) months remaining of expiration, endorsed: • Second Mate, Any Gross Tons Upon Oceans (or higher), and Radar Observer – Unlimited. • Any Unlicensed Rating in the Deck Department, or Able Seaman Unlimited. 4. A STCW Certificate endorsed CAPACITY as Officer-In-Charge of a Navigation Watch, or Chief Mate, or Master; STCW may not include limitations of validity on vessels operating in the GMDSS system, or aboard ARPA or radar-equipped vessels.

	5. Minimum of 12 months of service in a watch standing position as Third Officer, as documented by CIVMAR MYMSC for civil service mariner experience, and/or as documented by USCG National Maritime Center records for private sector experience. 6. A Federal Communications Commission GMDSS Radio Operator's License - Above credentials and endorsements must be valid for at least ten months.
Evaluation Criteria:	**Applicants who meet the Minimum Eligibility Requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training, and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applicants are being considered.** 1. Knowledge of navigation methods, equipment, techniques and fleet support operations as Operations Officer (OPSO). 2. Skill in oral and written communication to include using shipboard computer systems and programs. 3. Ability to interpret and analyze information, make decisions, plan, organize, evaluate and supervise the work of others. 4. Knowledge of shipboard safety and security programs, including life saving and firefighting equipment, methods and techniques. 5. Knowledge of cargo operations including those involving dry stores, munitions, petroleum products and helo operations (VERTREP). 6. Knowledge of ammunition administration, cargo fuel quality assurance and accounting, special mission ship operations, High Speed Vessel operations, towing and salvage operations. Although not required for consideration, candidates that hold Tankerman PIC (person in charge)/DL (dangerous liquids), or the appropriate Towing credentials as specified in 46 CFR 15.805(a)(5), Towing Officers Assessment Record (TOAR), possess credentials or certificates demonstrating proficiency with unusual and technical shipboard operations systems and programs such as Dynamic Positioning (DP) Systems, salvage operations, cable operations, command ship operations, or foreign

	naval auxiliary operations shall provide that information. To earn the highest rating possible, you are encouraged to submit detailed information of the knowledge, skills, and abilities listed above. **Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.**
Conditions of Employment:	1. CIVMAR positions are subject to drug urinalysis testing. As the laws for marijuana usage become legal for some states, it is still illegal at the Federal level and will have the same impact on suitability and security as it did before. 2. Able to obtain and maintain security clearance eligibility and assignment to a sensitive position. 3. You will be required as a condition of employment to obtain and maintain a U.S. Special Issuance Passport (also referred to as an official or maroon passport). 4. Able to successfully pass the physical examinations (arranged by MSC) and maintain MSC medical, dental, and mental requirements. Participate in vaccine immunization; including a tuberculosis (TB) screening test is also required. TB screening is not provided at the MSC-arranged medical examination, but can usually be obtained from your personal medical provider or free at any local public health clinic. If you have previously had a positive TB skin test (i.e. a CONVERTER or REACTOR), another skin test is not required. You must instead provide the medical department written proof that you have completed treatment with medicine (i.e. INH), or that you have started treatment with medicine, or that such treatment is not warranted as determined by competent medical authority. 5. Attend and successfully complete all mandatory training courses, including personal survival, which requires the ability to float in the water for a minimum of sixty (60) seconds. 6. Be ready, willing, and able to physically perform the duties of this position worldwide at all times. 7. Be ready, willing, and able to work in a shipboard environment and wear protective equipment worldwide at all times.

	8. Entry-level positions require candidates to pass an English language competency test. 9. Participate in direct deposit/electronic funds transfer as the standard method of payroll payments. 10. Capable of speaking, understanding, reading and writing the English language. ***NOTE:*** a. The tentative offer of employment will be rescinded if the selectee fails to report to any of the scheduled appointments, fails the physical examination, fails the language competency test, fails the drug test, fails to disclose employment information, fails to report to new employee orientation, or is unable to obtain a security clearance. b. On a case-by-case basis, an applicant who accepts a tentative offer of employment will be required to provide a VA Rating Decisions and/or Office of Worker's Compensation Program (OWCP) Scheduled Awards.
How to Apply:	All applications for employment with Military Sealift Command must be submitted through www.sealiftcommand.com/start-the-process. To begin the process you must submit an Information Request Form (IRF). Your IRF submission will create a secure online profile after which you will receive an email to verify your account. Once verified, you will be able to complete the application process. Applications for this position can only be submitted during the announcement open period (Eastern Standard Time). Please note the email address you create will be used by the Command to correspond with you. In addition to meeting the minimum conditions of employment, you will be required to **scan and upload .jpg or .pdf** files of the following documents: 1. Front and back of United States Coast Guard Merchant Mariner's Credential (MMC), Transportation Worker Identification Credential (TWIC), United States Coast Guard license, and/or STCW certificate, and U.S. Passport. 2. Relevant professional certificates as applicable for this position i.e. American Culinary Federation (ACF), Environmental Protection Agency (EPA) Universal, Global Maritime Distress and Safety System (GMDSS), Security Plus, etc. 3. If you are a current or former federal government employee, a copy of your most recent Notice of Personnel Action (SF-50).

	4. If you served in the U.S. military service, you must provide a copy of your Certificate of Discharge (DD-214) that shows the type of discharge you received. This information is located under the "Character of Service" block of your DD-214. If you are claiming 10 points or higher veteran's preference you must provide supporting documentation such as a completed Application for Preference (SF-15) www.opm.gov/forms/pdf_fill/SF15.pdf. Additional information on veteran's preference is available at http://www.fedshirevets.gov/. You will also be required to provide a copy of the VA Rating Decisions upon accepting the tentative offer of employment. 5. Last five (5) years of performance evaluations (if available) and training certificates applicable to the position you are applying for. 6. Job related honors, awards, and special accomplishments; for example, military, government or recognized professional organizations related to the maritime field and performance awards. **You will be able to upload and store versions of these documents in your secure online profile. NOTE: It is the applicant's responsibility to ensure that the documents scanned and uploaded are legible. You have the ability to crop and view each document that is uploaded.** **You will not be able to submit an application unless you have uploaded the required documentation as indicated here.** **Applicants may be interviewed prior to being selected for employment.**
How To Contact Us:	If you require technical support, please use the support tab located in the top right corner of the Start the Process page www.sealiftcommand.com/start-the-process. This will generate an email a message for you to submit your issue. Emails will be responded to during business hours M-F 0800 – 1700 CST. • If you have any questions regarding the position or to follow up on an application submitted, please email us at civmar@sealiftcommand.com or call us at (757) 341-4610 or (757) 341-4611, or our toll-free recruitment hotline at 1-877-562-7672 during the hours of 0700 to 2000 EST.
NOTE:	**FAILURE TO PROVIDE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.** Federal job applicants who make a false statement in any part of the application could be turned down for the job, fired after beginning work, or subject to fine, imprisonment (U.S. Code, Title 18, Section 1001), or other disciplinary action.

	Employment of Federal Civilian Annuitants: Selection of CIVMAR annuitants for MSC positions must be approved by the COMSC Director/Deputy Director, N1 Total Force Management. Annuitants serve at the will of the appointing officer. Benefits Information: In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or re-determined annuity for the reemployed period. Discontinued service retirement annuitants (i.e., retired under section 8336(d) (1) or 8414(b) (1) (A) of title 5, United Stated Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at http://www.dtic.mil/whs/directives.) Annuitants are not eligible for recruitment and retention incentives. **YOU MAY NOT BE HIRED IF YOU FAIL TO REPORT:** 1. Previous security clearance issues (intents to deny or the revocation of security clearances). 2. Debts. 3. Previous felony convictions where actual time was served in jail for more than one (1) year. Any questions relative to this issue should be directed to the CIVMAR Support Center at 866-562-7672.
MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.	All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, ethnicity, other personal condition unrelated to the applicant's basic ability to perform satisfactory. Please visit https://civmar.sealiftcommand.com/eeo for more information. The agency provides reasonable accommodation to applicants with disabilities, where appropriate. Determinations of whether an accommodation is appropriate shall be made by the agency as soon as practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should contact the CIVMAR Support Center and refer to the "How to Apply" section of this announcement.