Assistant Damage Control Officer

JOB OPPORTUNITY ANNOUNCEMENT

Announcement #	27-124-01EXOC		
Title, Series, Grade, (Code):	Assistant Damage Control Officer WM-9915-29 (124)		
Base Salary:	$103,683 Per annum. **A recruitment incentive is authorized for eligible selectees and requires a service agreement. Please visit: https://sealiftcommand.com/recruitment-bonus for details. Incentive is paid as a lump sum at the beginning of employment with the Command. Mixed Work Schedule, VEOA candidates and Annuitants selected for employment are not eligible for recruitment incentives.**		
Type Of Appointment:	Excepted Service Career-Conditional		
Opening Date:	October 1, 2026	Closing Date:	Open Continuously with Periodic Cut-Offs
Location:	Military Sealift Command (MSC) Vessels Worldwide		
Who May Apply:	All United States citizens and current Military Sealift Command Civil Service Mariner (CIVMAR) eligible to apply under the Veterans Employment Opportunities Act (VEOA). Active Duty Service Members (ADSMs) must submit a certification (i.e., statement of service) at the time of application which certifies that the service member is expected to be discharged or released from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Relocation expenses are not authorized for this position.		
Duties:	The Assistant Damage Control Officer is a Civil Service Mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-maned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments. Assistant Damage Control Officers (ADCOs) conduct training based upon MSC and USCG training requirements, ship drills, ship inspections and/or casualty investigations for the MSC civil service marine workforce. ADCOs may be assigned to a MSC training center, field site, or on an Afloat Training Team. Duties include, but are not limited to, conducting training and/or ship drills based upon MSC and USCG training requirements; conducting ship inspections and casualty investigations; developing/revising training courses,		

	lesson plans, student/instructor guides, and other training material; writing instructional, investigation and/or inspection reports with recommendations; providing technical advice on damage control issues; acting as safety observer during field evolutions; and/or maintaining and repairing school facilities and equipment as necessary. ADCOs report to a Damage Control Leader. Candidates selected required to sail 30-45 days on annual basis during high relief request seasons and mission contingencies. When assigned to a ship, ADCOs come under the administrative supervision of the ship's Master. Everything in this Position Description is considered to be an essential function of this position. Performs all other duties as assigned.
Minimum Eligibility Requirements:	Must be a United States Citizen of at least 18 years of age and possess and maintain: 1. U.S. Regular Passport (also referred to as a tourist or blue passport) with minimum of ten (10) months of expiration date. 2. Transportation Workers Identification Card and/or Department of defense (DOD) Common Access Card (CAC) with a minimum of ten (10) months remaining from expiration date. 3. United States Coast Guard (USCG) Medical Certificate without any Limitations/Restrictions, with a minimum of ten (10) months remaining of expiration date. 4. Applicants must possess credentials that will allow them to return to seagoing positions, up to either Second Officer or Second Assistant Engineer aboard MSC CIVMAR manned vessels. Therefore, each must have a USCG Merchant Mariner Credential (MMC), with a minimum of ten (10) months remaining of expiration date with the following endorsement(s): • Second Officer (Any Gross Tons Upon Oceans) or higher; or Second Assistant Engineer (Steam, Motor or Gas Turbine vessels of Any Horse Power) or higher. • Applicants must also possess the respective STCW Certification that should accompany the Merchant Mariner Credentials (MMC).

	• Any Unlicensed Rating in the Deck Department, Able Seafarer – Deck, Any Unlicensed Rating in the Engine Department or Able Seafarer - Engine. 5. Applicants with an Engineer's license must also possess a Universal EPA Ozone Depleting Substances certificate. Applicants with a Deck license must also possess a current Radar Observer endorsement. Although not required for consideration, candidates that hold Tankerman PIC (person in charge)/DL (dangerous liquids), or the appropriate Towing credentials as specified in 46 CFR 15.805(a)(5), Towing Officers Assessment Record (TOAR), possess credentials or certificates demonstrating proficiency with unusual and technical shipboard operations systems and programs such as Dynamic Positioning (DP) Systems, salvage operations, cable operations, command ship operations, or foreign naval auxiliary operations shall provide that information on the Application form.
Evaluation Criteria:	**Applicants who meet the minimum eligibility requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training, and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applications are being considered.** 1. Knowledge of shipboard safety, antiterrorism-force protection, lifesaving, firefighting and damage control equipment, programs, and procedures to conduct training and drills. 2. Ability to communicate orally, and in writing to develop and write technical papers and instructional materials, to represent MSC in conferences, conduct training, drills, and inspection and investigative reports. 3. Ability to plan, organize and execute training evolutions. 4. Ability to analyze, direct and evaluate shipboard operations and training evolutions.

	To earn the highest rating possible, you are encouraged to submit detailed information of the knowledge, skills, and abilities listed above. **Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.**
Conditions of Employment:	1. CIVMAR positions are subject to drug urinalysis testing. As the laws for marijuana usage become legal for some states, it is still illegal at the Federal level and will have the same impact on suitability and security as it did before. 2. Able to obtain and maintain security clearance eligibility and assignment to a sensitive position. 3. You will be required as a condition of employment to obtain and maintain a U.S. Special Issuance Passport (also referred to as an official or maroon passport). 4. Able to successfully pass the physical examinations (arranged by MSC) and maintain MSC medical, dental, and mental requirements. Participate in vaccine immunization; including a tuberculosis (TB) screening test is also required. TB screening is not provided at the MSC-arranged medical examination, but can usually be obtained from your personal medical provider or free at any local public health clinic. If you have previously had a positive TB skin test (i.e. a CONVERTER or REACTOR), another skin test is not required. You must instead provide the medical department written proof that you have completed treatment with medicine (i.e. INH), or that you have started treatment with medicine, or that such treatment is not warranted as determined by competent medical authority. 5. Attend and successfully complete all mandatory training courses, including personal survival, which requires the ability to float in the water for a minimum of sixty (60) seconds. 6. Be ready, willing, and able to physically perform the duties of this position worldwide at all times. 7. Be ready, willing, and able to work in a shipboard environment and wear protective equipment worldwide at all times. 8. Entry-level positions require candidates to pass an English language competency test. 9. Participate in direct deposit/electronic funds transfer as the standard method of payroll payments. 10. Capable of speaking, understanding, reading and writing the English language.

	NOTE: a. The tentative offer of employment will be rescinded if the selectee fails to report to any of the scheduled appointments, fails the physical examination, fails the language competency test, fails the drug test, fails to disclose employment information, fails to report to new employee orientation, or is unable to obtain a security clearance. b. On a case-by-case basis, an applicant who accepts a tentative offer of employment will be required to provide a VA Rating Decisions and/or Office of Worker's Compensation Program (OWCP) Scheduled Awards.
How to Apply:	All applications for employment with Military Sealift Command must be submitted through www.sealiftcommand.com/start-the-process. To begin the process you must submit an Information Request Form (IRF). Your IRF submission will create a secure online profile after which you will receive an email to verify your account. Once verified, you will be able to complete the application process. Applications for this position can only be submitted during the announcement open period (Eastern Standard Time). Please note the email address you create will be used by the Command to correspond with you. In addition to meeting the minimum conditions of employment, you will be required to **scan and upload .jpg or .pdf** files of the following documents: 1. Front and back of United States Coast Guard Merchant Mariner's Credential (MMC), Transportation Worker Identification Credential (TWIC), United States Coast Guard license, and/or STCW certificate, and U.S. Passport. 2. Relevant professional certificates as applicable for this position i.e. American Culinary Federation (ACF), Environmental Protection Agency (EPA) Universal, Global Maritime Distress and Safety System (GMDSS), Security Plus, etc. 3. If you are a current or former federal government employee, a copy of your most recent Notice of Personnel Action (SF-50). 4. If you served in the U.S. military service, you must provide a copy of your Certificate of Discharge (DD-214) that shows the type of discharge you received. This information is located under the "Character of Service" block of your DD-214. If you are claiming 10 points or

	higher veteran's preference you must provide supporting documentation such as a completed Application for Preference (SF-15) www.opm.gov/forms/pdf_fill/SF15.pdf. Additional information on veteran's preference is available at http://www.fedshirevets.gov/. You will also be required to provide a copy of the VA Rating Decisions upon accepting the tentative offer of employment. 5. Last five (5) years of performance evaluations (if available) and training certificates applicable to the position you are applying for. 6. Job related honors, awards, and special accomplishments; for example, military, government or recognized professional organizations related to the maritime field and performance awards. **You will be able to upload and store versions of these documents in your secure online profile. NOTE: It is the applicant's responsibility to ensure that the documents scanned and uploaded are legible. You have the ability to crop and view each document that is uploaded.** **You will not be able to submit an application unless you have uploaded the required documentation as indicated here.** **Applicants may be interviewed prior to being selected for employment.**
How To Contact Us:	If you require technical support, please use the support tab located in the top right corner of the Start the Process page www.sealiftcommand.com/start-the-process. This will generate an email a message for you to submit your issue. Emails will be responded to during business hours M-F 0800 – 1700 CST. If you have any questions regarding the position or to follow up on an application submitted, please email us at civmar@sealiftcommand.com or call us at (757) 341-4610 or (757) 341-4611, or our toll-free recruitment hotline at 1-877-562-7672 during the hours of 0700 to 2000 EST.
NOTE:	**FAILURE TO PROVIDE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.** Federal job applicants who make a false statement in any part of the application could be turned down for the job, fired after beginning work, or subject to fine, imprisonment (U.S. Code, Title 18, Section 1001), or other disciplinary action. Employment of Federal Civilian Annuitants: Selection of CIVMAR annuitants for MSC positions must be approved by the COMSC Director/Deputy Director, NQ Total Force

	Management. Annuitants serve at the will of the appointing officer. Benefits Information: In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or re-determined annuity for the reemployed period. Discontinued service retirement annuitants (i.e., retired under section 8336(d)(1) or 8414(b)(1)(A) of title 5, United Stated Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at http://www.dtic.mil/whs/directives). Annuitants are not eligible for recruitment and retention incentives. **YOU MAY NOT BE HIRED IF YOU FAIL TO REPORT:** 1. Previous security clearance issues (intents to deny or the revocation of security clearances). 2. Debts. 3. Previous felony convictions where actual time was served in jail for more than one (1) year. Any questions relative to this issue should be directed to the CIVMAR Support Center at 866-562-7672.
MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.	All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, ethnicity, or other personal condition unrelated to the applicant's basic ability to perform satisfactorily. Please visit https://civmar.sealiftcommand.com/eeo for more information. Determinations of whether an accommodation is appropriate shall be made by the agency as soon practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should call our CIVMAR Support Center at the above number and refer to the "How to Apply" section of this announcement.