MILITARY SEALIFT COMMAND
Take Command of Your Career

Operations Chief

JOB OPPORTUNITY ANNOUNCEMENT

Announcement #	27-155-01EXOC		
Title, Series, Grade, (Code):	Operations Chief WM 9930-10 (155)		
Base Salary:	$76,196 Per annum. **A recruitment incentive is authorized for eligible selectees and requires a service agreement. Please visit: https://sealiftcommand.com/recruitment-bonus for details. Incentive is paid as a lump sum at the beginning of employment with the Command. Mixed Work Schedule, VEOA candidates and Annuitants selected for employment are not eligible for recruitment incentives.**		
Type of Appointment	Excepted Service Career-Conditional		
Opening Date:	October 1, 2026	Closing Date:	Open Continuously with Periodic Cut-Offs
Location:	Military Sealift Command (MSC) Vessels Worldwide		
Who May Apply:	All United States citizens and current Military Sealift Command Civil Service Mariner (CIVMAR) eligible to apply under the Veterans Employment Opportunities Act (VEOA). Active Duty Service Members (ADSMs) must submit a certification (i.e., statement of service) at the time of application which certifies that the service member is expected to be discharged or released from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Relocation expenses are not authorized for this position. **Applicants for this position apply with the understanding that they may be required to train at MSC expense, qualify for, and serve aboard T-EPF and/or T-ATS class ships, and maintain respective credentials as long as such ships remain in the MSC Fleet.**		
Duties:	The Operations Chief is a civil service mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-manned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments.		

	The Operations Chief is a member of the Deck Department and reports directly to the Navigator/Operations Officer. The Operations Chief assists in gathering, interpreting, and disseminating all operational information necessary to carry out the mission of the ship. The duty of the Operations Chief is to support the Navigator/Operations Officer in coordinating and communicating externally from the ship with the task group operational commanders, customers, and MSC ashore units. Internal to the ship, the Operations Chief assists the Master and Navigator/Operations Officer with the scheduling of operational events; drafting and interpreting naval message traffic; anticipating and forecasting future tasking as well as tactical maneuvering and tactical communications. The responsibilities of the Operations Chief are to ensure consistently successful execution of ship's schedule, mission accomplishment and proper operational reporting. The Operations Chief is required to maintain situational awareness of all near and long term operational events, always staying ahead of the pace of operations (OPTEMPO). Additionally, and when directed, the Operations Chief is responsible for communicating the ship's operational status and intentions to all appropriate commanders and customers. The Operations Chief is knowledgeable in standard naval message drafting with emphasis on the following message formats: OPSUM/OPREP-5 (Operations Summary) (Operations Report) OPSTAT RESREQ (Operational Status Replenishment at Sea Request) OPTASK RAS (Operational Tasking Replenishment at Sea) CLF REPORT (Command Logistics Fleet Report) LOGREQ (Logistics Request) CASREPS (Casualty Reports) DRRS-N (Defense Readiness Reporting System-Navy) INCHOP REPORTS (When changing Operational Commanders) MRI (Mail Routing Instructions)

	ESQD EVENT WAIVER (Explosive Safety and Quantitative Distance) OPREP-3 (Special Incident Reporting) The Operations Chief is capable of making clear and concise voice reports telephonically or by radio using standard naval terminology and proper etiquette. The Operations Chief is competent in written exchanges and is able to compose necessary communications via email (unclassified and classified), and "chat" rooms - in a manner that is professional, clear, concise, succinct, and factual. During underway replenishment evolutions the Operations Chief will be called upon to serve as the bridge tactical communications watch stander. Therefore, the Operations Chief shall be capable of properly operating the following: L/L (Land Launch) NAVY RED (Secure Voice) FLT TAC (Fleet Tactical Communication) CHAT GUARD (For area of operation) Nixie Remote Degaussing Remote Radar WRN-6 GPS The Operations Chief shall be capable of coding, decoding, and interpreting tactical signals associated with Joint, Allied, and Navy Publications. Job requires knowledge and proficiency in navigational techniques and equipment; use and interpretation of charts; plotting positions on charts; fundamentals of ECDIS and GPS; time zone conversions; use of maneuvering boards for tactical maneuvering exercises; as well as the calculation of time/speed/distance. Must be able to use applicable software applications. Ensures continuing application and compliance with EEO laws, regulations and policies. Masters and Department heads may add to these duties to clarify specific shipboard tasks.

	Everything in this Position Description is considered to be an essential function of this position. Performs other duties as assigned.
Minimum Eligibility Requirements:	Must be a United States citizen of at least 18 years of age and possess and maintain a valid: 1. U.S. Regular Passport (also referred to as a tourist or blue passport) with minimum of ten (10) months of expiration date. 2. Transportation Workers Identification Card (TWIC) and/or Department of Defense (DOD) Common Access Card (CAC) ten (10) months remaining of expiration date. 3. United States Coast Guard (USCG) Medical Certificate without any Limitations/Restrictions, with a minimum of ten (10) months remaining of expiration date. 4. Merchant Marine Credential (MMC) with a minimum of ten (10) months remaining of expiration date with entry level endorsements as Ordinary Seaman, Wiper, or Stewards Department (FH) and: Must have at least 6 years military experience (E5 or above) as an Operations Specialist (OS) or Quarter Master (QM). **OR** U.S. Navy Active Duty Line Officer (O-3 or above), LDO, or CWO with Surface Warfare Officer (SWO) qualifications and at least 3 years of seagoing experience. **OR** Sailed with MSC as an RET2 or above and possesses a minimum of 3 years Navy seagoing experience (E5 or above) as an Operations Specialist (OS) or Quarter Master (QM). **OR** Sailed in any rating with a minimum of 4 months documented experience in the Operations Department onboard MSC ships as Operations Assistant.
Evaluation Criteria:	**Applicants who meet the Minimum Eligibility Requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training,**

	and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applicants are being considered. 1. Detailed knowledge of U.S. Navy standard Naval Message drafting and procedures. 2. Detailed knowledge of the requirements for the handling and safeguarding of classified material. 3. Skill in the use of U. S. Navy communications systems including radio telephone procedures, Internet Relay Chat (IRC), and signal flags. 4. Ability to assist with the planning and coordination of Underway Replenishment (UNREP) operations to include liaison with customers and Task Force commanders as well as planning for port calls. 5. Ability to identify and utilize appropriate U. S. Navy Instructions as well as Joint and Allied tactical publications pertaining to a given task or operation. 6. Proficiency in tactical maneuvering including the use of maneuvering boards and in the ability to encode and decode tactical signals using Allied Maritime Tactical Signal and Maneuvering Book (Volume II); proficiency in basic navigational techniques to include track line plotting and computing speed/time/distance problems. To earn the highest rating possible, you are encouraged to submit detailed information of the knowledge, skills, and abilities listed above. **Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.**
Conditions of Employment:	1. CIVMAR positions are subject to drug urinalysis testing. As the laws for marijuana usage become legal for some states, it is still illegal at the Federal level and will have the same impact on suitability and security as it did before. 2. Able to obtain and maintain security clearance eligibility and assignment to a sensitive position. 3. You will be required as a condition of employment to obtain and maintain a U.S. Special Issuance Passport (also referred to as an official or maroon passport).

	4. Able to successfully pass the physical examinations (arranged by MSC) and maintain MSC medical, dental, and mental requirements. Participate in vaccine immunization; including a tuberculosis (TB) screening test is also required. TB screening is not provided at the MSC-arranged medical examination, but can usually be obtained from your personal medical provider or free at any local public health clinic. If you have previously had a positive TB skin test (i.e. a CONVERTER or REACTOR), another skin test is not required. You must instead provide the medical department written proof that you have completed treatment with medicine (i.e. INH), or that you have started treatment with medicine, or that such treatment is not warranted as determined by competent medical authority. 5. Attend and successfully complete all mandatory training courses, including personal survival, which requires the ability to float in the water for a minimum of sixty (60) seconds. 6. Be ready, willing, and able to physically perform the duties of this position worldwide at all times. 7. Be ready, willing, and able to work in a shipboard environment and wear protective equipment worldwide at all times. 8. Entry-level positions require candidates to pass an English language competency test. 9. Participate in direct deposit/electronic funds transfer as the standard method of payroll payments. 10. Capable of speaking, understanding, reading and writing the English language. ***NOTE:*** a. The tentative offer of employment will be rescinded if the selectee fails to report to any of the scheduled appointments, fails the physical examination, fails the language competency test, fails the drug test, fails to disclose employment information, fails to report to new employee orientation, or is unable to obtain a security clearance. b. On a case-by-case basis, an applicant who accepts a tentative offer of employment will be required to provide a VA Rating Decisions and/or Office of Worker's Compensation Program (OWCP) Scheduled Awards.
How to Apply:	All applications for employment with Military Sealift Command must be submitted through www.sealiftcommand.com/start-the-process.

	To begin the process you must submit an Information Request Form (IRF). Your IRF submission will create a secure online profile after which you will receive an email to verify your account. Once verified, you will be able to complete the application process. Applications for this position can only be submitted during the announcement open period (Eastern Standard Time). Please note the email address you create will be used by the Command to correspond with you. In addition to meeting the minimum conditions of employment, you will be required to **scan and upload .jpg or .pdf** files of the following documents: 1. Front and back of United States Coast Guard Merchant Mariner's Credential (MMC), Transportation Worker Identification Credential (TWIC), United States Coast Guard license, and/or STCW certificate, and U.S. Passport. 2. Relevant professional certificates as applicable for this position i.e. American Culinary Federation (ACF), Environmental Protection Agency (EPA) Universal, Global Maritime Distress and Safety System (GMDSS), Security Plus, etc. 3. If you are a current or former federal government employee, a copy of your most recent Notice of Personnel Action (SF-50). 4. If you served in the U.S. military service, you must provide a copy of your Certificate of Discharge (DD-214) that shows the type of discharge you received. This information is located under the "Character of Service" block of your DD-214. If you are claiming 10 points or higher veteran's preference you must provide supporting documentation such as a completed Application for Preference (SF-15) www.opm.gov/forms/pdf_fill/SF15.pdf. Additional information on veteran's preference is available at http://www.fedshirevets.gov/. You will also be required to provide a copy of the VA Rating Decisions upon accepting the tentative offer of employment. 5. Last five (5) years of performance evaluations (if available) and training certificates applicable to the position you are applying for. 6. Job related honors, awards, and special accomplishments; for example, military, government or recognized professional organizations related to the maritime field and performance awards.

	You will be able to upload and store versions of these documents in your secure online profile. NOTE: It is the applicant's responsibility to ensure that the documents scanned and uploaded are legible. You have the ability to crop and view each document that is uploaded. **You will not be able to submit an application unless you have uploaded the required documentation as indicated here.** **Applicants may be interviewed prior to being selected for employment.**
How To Contact Us:	If you require technical support, please use the support tab located in the top right corner of the Start the Process page www.sealiftcommand.com/start-the-process. This will generate an email a message for you to submit your issue. Emails will be responded to during business hours M-F 0800 – 1700 CST. If you have any questions regarding the position or to follow up on an application submitted, please email us at civmar@sealiftcommand.com or call us at (757) 341-4610 or (757) 341-4611, or our toll-free recruitment hotline at 1-877-562-7672 during the hours of 0700 to 2000 EST.
NOTE:	**FAILURE TO PROVIDE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.** Federal job applicants who make a false statement in any part of the application could be turned down for the job, fired after beginning work, or subject to fine, imprisonment (U.S. Code, Title 18, Section 1001), or other disciplinary action. Employment of Federal Civilian Annuitants: Selection of CIVMAR annuitants for MSC positions must be approved by the COMSC Director/Deputy Director, N1 Total Force Management. Annuitants serve at the will of the appointing officer. Benefits Information: In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or re-determined annuity for the reemployed period. Discontinued service retirement annuitants (i.e., retired under section 8336(d)(1) or 8414(b)(1)(A) of title 5, United Stated Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at http://www.dtic.mil/whs/directives.)

	Annuitants are not eligible for recruitment and retention incentives. **YOU MAY NOT BE HIRED IF YOU FAIL TO REPORT:** 1. Previous security clearance issues (intents to deny or the revocation of security clearances). 2. Debts. 3. Previous felony convictions where actual time was served in jail for more than one (1) year. Any questions relative to this issue should be directed to the CIVMAR Support Center at 866-562-7672.
MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.	All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, ethnicity, or other personal condition unrelated to the applicant's basic ability to perform satisfactorily. Please visit https://civmar.sealiftcommand.com/eeo for more information. Determinations of whether an accommodation is appropriate shall be made by the agency as soon practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should call our CIVMAR Support Center at the above number and refer to the "How to Apply" section of this announcement.